

# **St Joseph's Catholic Primary School**

## **Charging and Remissions Policy**





## St. Joseph's Catholic Primary School Charging and Remissions



The Governing Body of St. Joseph's Catholic Primary School sets out below their policy on charging for activities that take place during or outside of the school day and is detailed below.

No charge will be made where education is provided wholly or mainly during school hours. Therefore, no compulsory charge will be made for transport or admission costs for swimming lessons or for entry to museums during school hours.

### **Voluntary contributions**

The Governing Body or Headteacher may ask parents for a voluntary contribution towards the cost of:

- any additional enrichment activity which takes place during school hours
- school equipment
- school funds generally
- Governors Fund

The contribution must be genuinely voluntary and parents who are unable or unwilling to contribute may not be discriminated against. Where there are not enough voluntary contributions to make the activity possible, and there is no way to make up the shortfall, then the activity will be cancelled.

### **School Meals**

Hot meals are available at a cost of £2.10 per day.

Children whose parents are in receipt of the following support payments should be entitled to a free school lunch entitlement:

- Income Support
- Income Based Job Seekers Allowance
- ESA
- Incapacity Benefit
- Support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit provided the parent is not entitled to Working Tax Credit and their annual income does not exceed £16,190
- Guarantee element of State Pension Credit

### **Residential trips**

The school will make a charge for the cost of board and lodging during residential school trips. This cost must not exceed the actual cost of the provision.

Where the trip takes place wholly or mainly during school hours, pupils whose parents are in receipt of the following support benefits will, in addition to having a free school lunch entitlement, also be entitled to the remission of charges for curriculum activities only. The school follows LA guidance on costing of all residential trips:

- Income Support
- Income Based Job Seekers Allowance
- Income related Employment and Support Allowance
- support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit provided the parent is not entitled to Working Tax Credit and their annual income does not exceed £16,190
- Guarantee element of State Pension Credit
- Support under part VI of the Immigration and Asylum Act 1999
- The Guaranteed element of State Pension Credit
- Universal Credit

### **Extended Schools**

A Breakfast Club is available for all pupils with a charge of £15.00 per week (£3 per day) to cover costs.

### **Instrumental Music tuition**

A charge may be made for instrumental music tuition, unless the tuition forms part of the National Curriculum.

### **Public Examinations**

No charge may be made for entering pupils for public examinations that are set out in regulations.

### **Damaged Library Book**

The school will make a charge for any school book that has been damaged whilst in the care of the pupil.

### **Damage to and Loss of School Property**

The school will make a proportionate and reasonable charge for any school property deliberately damaged by pupils.

### **Extra Curriculum Activity**

The school reserves the right to charge pupils for extra curriculum activities run either through or on behalf of the school.

Last reviewed: September 2023

Next review: September 2026